

**Minutes of the West Shore Parks and Recreation Society
Board of Directors Meeting
Thursday, September 20th, 2018 in the Boardroom**

PRESENT: Directors Joe Martignago (Chair), Kim Anema, Darren Kiedyk, Lorraine Hilton, Ian Howat

ABSENT: N/A

STAFF PRESENT:

Sandy Clarke, Acting Administrator
Wade Davies, Operations Manager
Geoff Welham, Acting Manager of Recreation
Grant Brown, Manager of Finance
Bobbi Neal, Community Development
Chantelle Tearoe, Recorder
Katherine Beck, Recorder

PUBLIC PRESENT:

CALL TO ORDER

1. The Chair called the meeting to order at 3:02PM.

IN CAMERA

2. **MOVED/SECONDED** BY DIRECTORS HILTON AND HOWAT THAT THE MEETING MOVE IN CAMERA.
CARRIED

Chair, Joe Martignago asked staff to leave for the duration of the in camera session other than the recording Secretaries and the Acting Administrator.

APPROVAL OF AGENDA

3. **MOVED/SECONDED** BY DIRECTORS HILTON AND KIEDYK THAT THE AGENDA BE APPROVED AS PRESENTED.
CARRIED

APPROVAL OF MINUTES

4. **MOVED/SECONDED** BY DIRECTORS KIEDYK AND HILTON THAT THE MINUTES OF THE REGULAR MEETING HELD JULY 16TH, 2018 BE ADOPTED.
NO ERRORS, NO OMMISIONS
CARRIED

PUBLIC PARTICIPATION

5. N/A

CHAIR'S REMARKS

6. N/A

STANDING COMMITTEES

7. **a) Finance**

- Refer to Finance Committee meeting minutes.

b) Strategic Planning

Acting Administrator, Sandy Clarke highlighted the following:

- Staff are continuing to work from the strategic planning document put in place but will wait to report on their work after the consultant is in place and the direction is clarified.

c) Skatepark

Community Development Programmer, Bobbi Neal highlighted the following:

- Bobbi introduced herself and provided the board of directors an overview of the skatepark project to date. A PowerPoint presentation is available if requested.

Discussion was had among the board of directors regarding funding for the project.

MOVED/SECONDED BY DIRECTORS HOWAT AND ANEMA THAT THE WESTSHORE SKATEBOARD COALITION BE APPROVED TO SEEK FUNDING FOR THE PROJECT.

CARRIED

OLD BUSINESS

8. N/A

NEW BUSINESS

9. **a) JDF Golf Course Service Review**

Acting Administrator, Sandy Clarke highlighted the following:

- A golf pay station for the Juan de Fuca Golf Course will be used during the November to February months to create some operational efficiencies.

MOVED/SECONDED BY DIRECTORS ANEMA AND KIEDYK THAT THE REPORT BE RECEIVED AS PRESENTED.

CARRIED

b) BC Soccer #respectall initiative

Acting Manager of Recreation, Geoff Welham highlighted the following:

- WSPR will be installing a sign on the lower field that is aligned with the following BC Soccer messages:

a) Please Remember: This is a game. Everyone's here to have fun. Officials are human. Be Respectful!

b) Please Remember: These are kids. Everyone's here to have fun. Officials are human. Be Respectful!

c) Moralea Milne memorial

Acting Administrator, Sandy Clarke highlighted the following:

- City of Colwood Councillor, Rob Martin is interested in working with District of Metchosin Councillor Andy MacKinnon and WSPR staff to create memorial for District of Metchosin Councillor Moralea Milne. Moralea was a long time WSPR Board Director instrumental in the start-up of the Environment Committee and also served on the Greater Victoria Public Library Board. The Greater Victoria Public Library will be working with us on this project.

FOR INFORMATION

10. **a) Human Resources Report**

Nothing to add to the report attached.

FOR INFORMATION ONLY

FOR INFORMATION

b) Administrator's Report

Sandy Clarke, Acting Administrator highlighted the following:

- Brookes Westshore has its official grand opening next week. The school will be purchasing annual passes for its students and staff which will generate an additional \$50,000 in revenue for 2018-2019.

- Hockey Canada will be using the Q Centre for practices during the 2019 World Junior Championships in December.

FOR INFORMATION ONLY

ADJOURNMENT

11. **MOVED/SECONDED BY KIEDYK AND HILTON THAT THE MEETING BE ADJOURNED AT 4:33PM. CARRIED**