## WSPR-Intelli Help

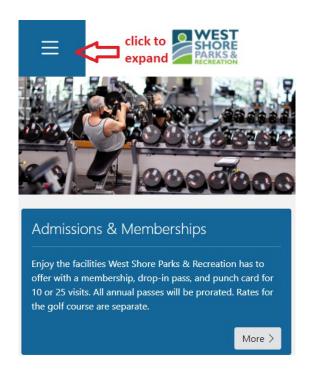
## First Login and Password Reset

Instructions shown are for clients using a mobile device. On a laptop/PC, the client menu is accessed from the top right banner. Remaining steps in the process are the same.

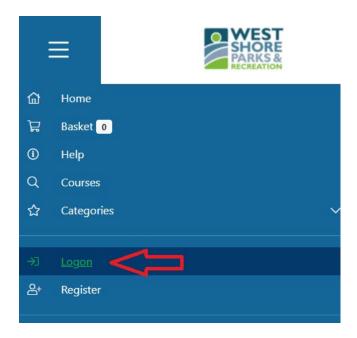


## **INSTRUCTIONS:**

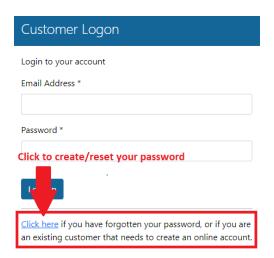
1. Go to the WSPR Intelligenz website: explore.wspr.ca



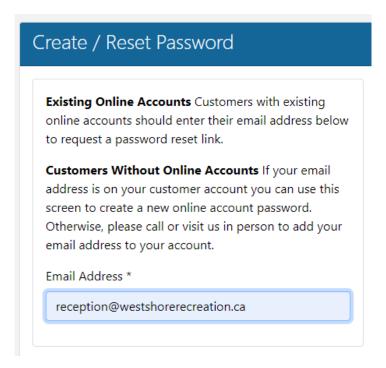
2. Click "Logon" to log into your account.



3. Click the link to create a password for your online account, or if you've forgotten your password.



- 4. Enter your email address.
  - If your last visit was *before* December 1<sup>st</sup>, 2021, please use the email you used in PerfectMind
  - If your last visit was *after* December 1<sup>st</sup>, 2021, please use the email you provided when creating your Intelligenz account
  - If unsure, contact reception at 250-478-8384 or <u>reception@westshorerecreation.ca</u> for assistance



5. You will receive an email from <a href="mailto:reception@westshorerecreation.ca">reception@westshorerecreation.ca</a> with a password reset link.

reception@westshorerecreation.ca WSPR - Password Reset

- 6. Open the email and click the link. If you have trouble clicking the link, try coping and pasting it into your browser.
- 7. Type and confirm your new password. Passwords must be at least 8 characters and have 1 uppercase letter.



8. You can now login to view your account information and register for courses.

## ⊘ Create / Reset Password

Password reset complete.