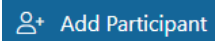
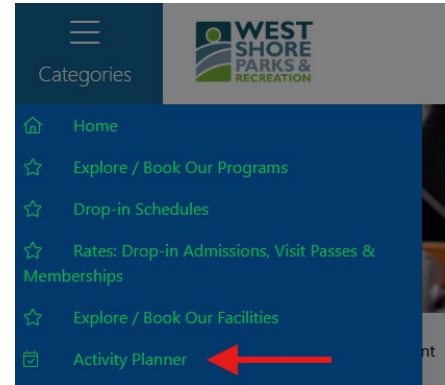


The activity planner is an excellent tool to help you find the right programs for you and your family. Simply choose the options that interest you, and the activity planner will show you all the programs we currently offer based on your criteria.

INSTRUCTIONS:

1. Go to the WSPR Intelligenz website at <https://explore.wspr.ca/Westshore/public>
2. Click on “Logon” in the top-right corner to log into your account.
3. Click on “Categories” in the top-left corner to open the menu, then select the “Activity Planner.”
4. In the following screen, click  to add a participant to your activity planner.



CREATING YOUR ACTIVITY PLANNER:

1. Select the participant you will be registering. This can be yourself, your kids, or anyone in your family group.
2. Set the date range, days of the week, and times for the programs you are looking for. In the example below, we are searching for programs occurring up to 1 hour after 3:00 PM on Fridays between December 1st to December 25th.

*For best results, set the duration to 4 hours.

From Date (yyyy-mm-dd) * 2024-12-01	To Date (yyyy-mm-dd) 2024-12-25
Days * S M T W T F S All	Time Start Time * 3:00 PM Duration * 1 hour

3. Choose whether you're looking for a course (program), class, or rental.
4. (Optional) You can select the venue, categories and interests to further narrow down your search.
 - **Venue:** The facility the program is taking place in (e.g., Juan de Fuca Rec Centre, Centennial Centre).
 - **Categories:** The type of program you're looking for (e.g., Childcare, Skating, Swimming)
 - **Interests:** Detailed descriptions of our available programs (e.g., After School Care, Camps, Summer Break)

In the example below, we are searching for swimming programs at the Juan de Fuca Rec Centre.

Venue

Use any venue
 Select venues

Search Venues

Centennial Centre JDF 55+ Activity Centre JDF Arena
 Juan de Fuca Clubhouse Juan de Fuca Fieldhouse
 Juan de Fuca Library Juan de Fuca Outdoor Facilities
 Juan de Fuca Rec Centre Kids Cottage Other
 Royal Bay Secondary School The Q Centre

Activity Type *

Course Class Rental

Categories

Use any category
 Select categories

Search Categories

55+ Fitness Programs Aqua Fitness Programs
 Birthday Parties Childcare
 Community Recreation Programs Fitness Programs
 Pilates Programs Power Skating Rehabilitation Programs
 Skating Lessons and Programs Sport Programs
 Swimming Programs Weightroom Programs
 Wellness Programs Yoga Programs

Interests

Use any interest
 Select interests

5. Click [Confirm Participant](#) or [Update Participant](#) to save your filters.

6. Repeat the above steps for all of your participants. Once done, click [Show Results](#)

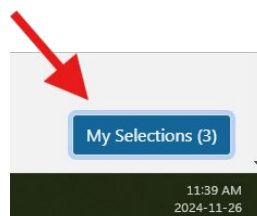
ADDING PROGRAMS TO YOUR ACTIVITY PLANNER:

All the programs meeting your criteria will display. If no results appear, go back and adjust your filters.

1. Select the programs you're interested in. You can select more than one!

Course	Course	Course	Course
Main Pool Private Class - Set 2 2024-11-30 - 2024-12-07 12:00 PM - 12:45 PM Sa Juan de Fuca Rec Centre <input checked="" type="checkbox"/> Select	Main Pool Private Class - Set 2 2024-12-01 - 2024-12-01 12:00 PM - 12:45 PM Su Juan de Fuca Rec Centre <input type="checkbox"/> Select	Leisure Pool Private Class - Set 2 2024-11-30 - 2024-12-07 12:15 PM - 12:45 PM Sa Juan de Fuca Rec Centre <input type="checkbox"/> Select	Main Pool Private Class - Set 2 2024-12-01 - 2024-12-01 12:15 PM - 1:00 PM Su Juan de Fuca Rec Centre <input type="checkbox"/> Select

2. All your selections will be saved in the “My Selections” button located at the bottom-right of the webpage. Click it to view your selections.




3. Click the “Find” button to be taken to that program’s registration page. You can also print a physical copy of your activity planner.

*If you’re doing this ahead of registration day, remember to write down the course IDs for all the programs you’re interested in so you can quickly search the course code on registration day!

Selected Activities ✕

Participant	Activity	Date	Time	Venue		
Suzie School Age Smith (Child)	Main Pool Private Class - Set 2	Tue, 26-Nov-24 - Thu, 26-Dec-24	12:00 PM - 12:45 PM	All venues	Find	✕
Suzie School Age Smith (Child)	Preschool Skating 3	Tue, 26-Nov-24 - Thu, 26-Dec-24	4:00 PM - 4:35 PM	All venues	Find	✕
Suzie School Age Smith (Child)	Pottery for Home Learners	Tue, 26-Nov-24 - Thu, 26-Dec-24	11:00 AM - 12:30 PM	All venues	Find	✕

 Close Remove All